



Town of Montgomery  
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 Montgomery, NY 12549  
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**Please Print**

**Application for Field/Park use**

Organization Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Representative/Applicant: \_\_\_\_\_ Driver's License I.D. # \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone # \_\_\_\_\_

**Field request:** Berea Road Park Field Space \_\_\_\_\_ Berea Road Park Softball Field \_\_\_\_\_ Rail Trail \_\_\_\_\_

Benedict Farm Park Multi-Purpose Field \_\_\_\_\_ Benedict Farm Park Softball/Baseball Field \_\_\_\_\_

Any storage or building request that corresponds with park: \_\_\_\_\_

Describe use: \_\_\_\_\_ (use additional sheet if needed)

Event Date(s): \_\_\_\_\_ Event Time: From: \_\_\_\_\_ To: \_\_\_\_\_

The undersigned will be responsible for the above facility, will assume full accountability for damage incurred to Town of Montgomery property, equipment, and will insure that the facility will be left in a clean and orderly condition.

**Insurance Requirements must be provided at the time of the application:**

**Individuals must provide proof of homeowners, renters or a special event policy in a limit not less than \$500,000.00.**

**Large events, businesses sport leagues or corporations, the undersigned will be responsible to provide a One Million Dollar liability insurance certificate naming the Town of Montgomery as additional insured.**

**"To comply with this requirement, an individual, business or organization may obtain a Certificate of Insurance; referred to as a one day "special event rider" through the insurance agency that provides their Home Owner's, Renter's or Business Policy. A Certificate of Insurance may also be obtained through an online Event Insurance provider. (Do a google search for "Event Insurance" for options)"**

The Town of Montgomery reserves the right, as a condition to granting this application to require additional responsible persons in addition to the applying organization. Previous experience has shown that the supervision of one (1) adult is necessary for every ten (10) non-adults present. **This is a REVOCABLE PERMIT and subject to change, if necessary.**

**Agreement**

The undersigned is 21 years of age or more and has read this form and attached regulations and agrees to comply with them. He or she agrees to be responsible to the Town of Montgomery for the use and care of the facilities. He or she, on behalf of \_\_\_\_\_, does hereby covenant and agree to defend, indemnify and hold harmless the Town of Montgomery from and against any and all liability, loss, damage, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town's property facilities and/or services by permittee

Signature of Individual/Organization's Representative \_\_\_\_\_

Date \_\_\_\_\_

**Fee Schedule:**

Resident Leagues: \$250 for 3 months or less; \$50/month after  
 Travel Teams/Leagues serving Non-Residents: \$500 for 3 months or less; \$100/month after  
 Single use field rental: \$60/game or hour  
 Tournaments: \$500 per day  
 All uses require a \$100 refundable fee

\*Checks Payable to the Town of Montgomery\*  
 Need 2 separate checks: One for deposit and One for fee

All sports leagues must provide a schedule of practices and games prior to approval. A copy of this signed application serves as your permit. A copy of the Town Park Laws are available upon request.

\_\_\_\_ Approved \_\_\_\_ Denied

I understand and agree to all conditions listed above.

\_\_\_\_\_  
 Applicant Signature Date

\_\_\_\_\_  
 Recreation Director Approval Date

\_\_\_\_\_  
 Town Supervisor Approval Date

**For Office Use ONLY:** Total Amount Due: \_\_\_\_\_

Paid: Cash \_\_\_\_\_ Check \_\_\_\_\_

Indemnification signed \_\_\_\_\_

Insurance requirements met \_\_\_\_\_

Deposit Check Submitted \_\_\_\_\_